

Dear Duke Ellington at Beckham Conservatory of Music and Art Families,

As you have selected the online learning option for your child(ren) for this quarter, please find the schedule below for the distribution of instructional materials. You may pick up materials for multiple students on the same day.

Please enter Door Fourteen (14) Performing Arts (by the teacher's parking lot) and check-in at the Registration Station.

Distribution Schedule

Day and Date	Time	Grade Level(s)/ Last Name Range
Wednesday, September 9, 2020	3:00 P.M. – 5:00 P.M.	K through 2 nd Grades
Thursday, September 10, 2020	3:00 P.M 5:00 P.M.	K through 2 nd Grades
Friday, September 11, 2020	3:00 P. M 5:00 P.M.	3 rd through 5 th Grades
Saturday, September 12, 2020	9:00 A.M. – 12:00 P.M.	6 th through 8 th Grades

**Special Note: Siblings—You may choose one of the time slots designated for one of the siblings and arrive together to get your Learning Materials at the same time.

Make Up Dates and Times

Day and Date	Time	Grade Level(s)/ Last Name Range
Monday, September 13, 2020	3:00 P.M 5:00P.M.	All Grade Levels
Tuesday, September 14, 2020	3:00 A.M 5:00 P.M.	All Grade Levels
Wednesday, September 15, 2020	3:00 A.M 5:00 P.M.	All Grade Levels

Please remember the following:

- Adhere to all social distancing rules and do not forget your masks!
- Be sure to report to the Check-in/Registration Station first.
- Be sure to check out at the end to ensure that you have received all the appropriate materials for your student(s)

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